



210 South Street, Suite 6, Bennington, VT 05201 (802) 442-0713 (802) 442-0439 fax

Draft February 9, 2022 Meeting Minutes

Town Representatives Present: Nick Zaiac (Arlington), Nancy Bushika (Stamford), Dave Kiernan (Shaftsbury), Dixie Zens (Sunderland), Tom Shuey (Pownal), Rob Gaiotti (Dorset), Leslie Perra (Manchester), Stu Hurd (Bennington)

BCRC Staff: Jim Sullivan, Callie Fishburn, Jim Henderson

Other: Paula Kamperman, BCSWA Outreach Program Manager

The chair called the meeting to order at 4:01PM

1. **Approval of Minutes:** Motion to approve by Nancy Bushika, seconded by Nick Zaiac. Passed unanimously.
2. **Introductions/Personnel Update:**
 - a. Jim Sullivan introduced himself and Callie Fishburn who are filling in for Michael Batcher after his retirement in addition to other staff. BCRC has hired a new Solid Waste Program Manager/Regional Planner, Scott Grimm-Lyon who will start on February 28th. Scott will eventually be working on other projects besides solid waste but is expected to spend his first few months on the solid waste program.
3. **Second Quarter Progress Report:**
 - a. Jim Sullivan reviewed the second quarter progress report with the Board, which summarizes income and expenses. Paula Kamperman gave an update on her outreach activities in the second quarter. The new website has been finalized and is available to the public.
4. **2022-2023 Revised Budget:**
 - a. The 2022-2023 budget will need to be amended due to increased costs associated with the Household Hazardous Waste events. Michael Batcher prepared the amendment and estimated a \$20,000 increase in 2022-23 which will be distributed among the 13 towns. Operating expenses for the third quarter will likely be lower than previous years due to no events and personnel transition. Motion to approve the amended budget by Stu Hurd, seconded by Rob Gaiotti. Passed unanimously.
5. **Compost Bin Sales:**

- a. Jim Sullivan reached out to Bush Systems for a quote on Soil Saver compost bins. Price per unit was expected to be higher this year but is actually about the same as last year. Quoted price was \$48.40 per unit for 72 units but could potentially increase by up to 30%. Paula Kamperman reported that there is a market in Bennington County for compost bins and that it's a good outreach opportunity for BCSWA. Kamperman briefly reviewed the logistics of the compost bin sales: the bins come 18 to a pallet and are dropped off by a truck with a lift gate. There must be space to unload and store the bins. Pickup has been held in three locations in the past. Dixie Zens reported that Abacus would be willing to accept and store the bins again this year. Nancy Bushika suggested bringing compost bins to the next HHW event for demonstration to encourage preorders or sales. Jim Sullivan suggested creating an order form to distribute to people at the events. Kamperman said it would best to have a flyer that directs people to an online order form. She suggested exploring a more convenient payment method such as Venmo and recommended targeting compost bin sales for the summer, following spring HHW event. Motion to proceed with compost bin sales by Stu Hurd, seconded by Tom Shuey. Passed unanimously.

6. Hauler Registration:

- a. Towns are responsible for getting registrations from haulers that operate in their area. Jim Sullivan is willing to follow up with haulers who haven't registered with the town or state. All registered haulers are listed on the BCSWA website.

7. HHW Events:

- a. Three events have been scheduled for 2022. The first event is on May 7th. Cat Bryars and Allison Strohl have confirmed the locations of all events and are working on advertising, reserving the forklift and other details. Paula Kamperman will develop flyers, and contact radio and TV stations in April.

8. HHW Facility:

- a. Michael Batcher developed a draft RFP for the new facility before he left. Jim Henderson at BCRC is coordinating the project. The RFP has been approved for release by the state and they have sent a list of consultants. Michael Batcher budgeted more funds for the project than needed, so there may be additional funds. Henderson asked if the Board would want to review the final RFP before release. Nick Zaiac made a motion to authorize the chair to sign off on the RFP pending any edits, seconded by Dave Kiernan. Passed unanimously.

9. Asphalt Shingle Facility:

- a. There was potential grant for an asphalt shingle recycling facility, but it may not be necessary now.

10. Public Comment: None

11. Next Meeting: April 13th at 4PM.

Motion to adjourn by Dave Kiernan, seconded by Nancy Bushika. Passed unanimously. The meeting was adjourned at 5:05PM.