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Draft November 9, 2022 Meeting Minutes

Town Representatives Present: Nick Zaic, Town of Arlington; Stu Hurd, Town of Bennington; Rob Gaiotti, Town of Dorset; Tom Shuey, Town of Pownal; Nancy Bushika, Town of Stamford; Dixie Zens, Town of Sunderland; Leslie Perra; Town of Manchester

BCRC and BCSWA Staff: Scott Grimm-Lyon, Paula Kamperman

1. **Call to Order/Approval of Minutes:** Dixie Zens called the meeting to order at 4:00 PM. Due to a lack of quorum at the beginning of the meeting, approval of the 9/14/22 meeting minutes was tabled.
2. **FYE 2022 SWIP Q1 Report:** Scott Grimm-Lyon reviewed the expenses for Quarter 1 of Fiscal Year 2022 from July-September, 2022, noting that \$103,312.77 of the \$209,250.00 annual budget was spent in the first quarter. Grimm-Lyon explained that two of the three household hazardous waste events were billed in the and make up the bulk of the expenses. Labor costs were also higher than in years past, but also reported that this will cease in Quarter 2, as we return to the expected budget projection of 20 hours of staff time/week from the Program Manager being billed to BCSWA. Grimm-Lyon reported that he will meet with the BCRC administrator to review the budget and draft an update for the next meeting. The new budget will update the chart of accounts, and give a clearer expectation of what funding we expect from ANR, and outline any changes we should expect because of the permanent HHW Facility. Stu Herd agreed to meet with Scott to discuss the budget in advance of the next Board of Directors meeting.
3. **Permanent Household Hazardous Waste Facility:**
 - a. **Facility Placement:** Grimm-Lyon reviewed the draft site plan for the placement of a prefabricated storage facility and a traffic plan that was created with input from Casella. Final approval of the traffic pattern, and the area was noted as currently being reviewed, as a question was raised by state EPA officials related to accessing the capped area of the landfill and whether it will comply with the agreement that EPA made with the town of Bennington. Stu Herd said that he has reviewed a map of the cap itself, and he noted that the traffic flow will not be on any portion of the capped landfill, but noted that there are steep drop offs on either side, and also that it is a gravel path, so he will continue to work with EPA to make sure that it is compliant with the terms of the contract. Grimm-Lyon also noted that he is working with an EPA official related to permitting and that

he will make sure to include the individuals Stu has been working with at the EPA when he submits the application.

- b. Timeline: Grimm-Lyon went over the updated facility timeline included in the Board Meeting packet. He noted that he is working to coordinate delivery times, but noted that concrete can only be poured if weather conditions are appropriate, and if delivery of the unit occurs before the creation of a concrete pad, then we do have enough funds to hire a crane to move it into place after delivery.
 - c. Facility Operations Planning: Grimm-Lyon asked for input from the Board related to staffing, days of operations, and whether we should charge for dropping off HHW, and noted that these factors are needed as part of the development of a budget for operations. He noted that BCRC is not interested in hiring individuals through to operate the staff and that he will reach out to various town DPW' departments to see if any of them are interested in entering into a staff sharing agreement. Dixie Zens asked about the length of time that materials can be stored, and Grimm-Lyon went over procedures that will be part of operations including the sorting, bulking and labeling materials and noted that some materials have a maximum of two months allowable storage, and that we should expect a company to pick up our waste every 60 days of operations. Stu Herd agreed to meet with Scott and discuss this in more detail along with the Budget.
4. **Outreach & Events Update**: Grimm-Lyon noted that two representatives from ANR came to meet with himself and Paula Kamperman on 10/25/22 to discuss our outreach efforts and went over a number of items including the potential for enforcement related to the food scrap ban. Paula went over the process she will go to related to complaints and also noted that the ANR that we will begin to funding is available to do some outreach initiatives and reimburse us for advertising expenses. Paula reported that she has continued both business outreach and doing community outreach at Farmers Markets, she also attended the Northeast Recycling conference in Connecticut where she met with partners including Trex and Paint care as well as other vendors in the industry. Grimm-Lyon also noted that he has recently become aware of a USDA grant related to community outreach, and that the Central Vermont Solid Waste Management District received to assist them with landlord outreach related to composting efforts. He noted that BCSWA has struggled with its efforts to reach out to landlords, and that Paula and he will look into the details of the opportunity and see if it will be possible to apply before the grant deadline at the end of December.
5. **Call 2 Recycle Home Mailer Program**: Grimm-Lyon went over the details of a pilot battery collection program that BCSWA has started with Call2Recycle. Boxes with

prepaid postage are sent to individual homes, and Call to Recycle is looking to have a 75% return rate. BCSWA has taken out ads on Front Porch Forum to promote the program, and the cost of those ads has been submitted to Call2Recycle for reimbursement. Out of 200 boxes available for the pilot 82 were requested from Bennington County within the first four days of the program. Tom Shuey and Dixie Zens asked for details related to safety of shipping rechargeable batteries, Grimm-Lyon explained that the boxes are fireproof and that there are instructions for packaging batteries included.

6. **Household Hazardous Waste Event:** Grimm-Lyon reported that the September 17th HHW event held in Dorset, served 224 households and that BCSWA collected \$1,100.00 in donations from participants to offset the costs. Tom Shuey requested that 50% of the money collected to be donated back to the school as a thank you for letting us host the event at that location.
7. **Tour of Casella MRF:** Grimm-Lyon reported that a tour of the Rutland, VT Materials Recovery Facility (MRF) is scheduled for BCSWA staff and board members on Thursday Nov. 10th, and board members who have not RSVP'd are still able to attend.
8. **Public Comments:**
 - a. No public comments.
9. **Next Meeting/Adjournment:** February 1, 2023 at 4PM.

A motion to adjourn was made by Nick Zaiac, seconded by Rob Gaiotti and passed unanimously. The meeting was adjourned at 4:49 PM.