



Bennington County Solid Waste Alliance
210 South Street, Suite 6
Bennington, VT 05201
(802) 442-0713 x302

Meeting Agenda

Wednesday Dec. 13, 2023; 4:00 to 5:00 PM

Arlington Town Hall, 3828 Route 7A, Arlington, VT 05250 with Remote Option

- 1) Introductions and review of 6/14/23 and 9/13/23 meeting minutes - 4:00 pm (Chair)
- 2) FY24 Q1 Report– 4:05 pm (BCRC Staff)
 - a. Q1 Spending
 - b. HHW Reimbursement
 - c. BCSWA Annual Budget Share by Town
- 3) Permanent Household Hazardous Waste Facility - 4:10 pm (BCRC Staff)
 - a. End of Season Operations
 - b. 2024 Season Planning
- 4) Discover Books Collection Sites & Installations 4:20 pm (BCRC Staff)
- 5) Fix It Fun at Bennington Library 4:25 pm (BCRC Staff)
- 6) Outreach & Events Update - 4:30 pm (BCRC Staff)
 - a. Activity Update
 - b. NexTrex – Plastic Film Bailer
- 7) Public Comments - 4:40 pm (Chair)
- 8) Upcoming Meetings and Events - 4: 50 pm (Chair)



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Draft Meeting Minutes

Wednesday June 14, 2023; 4:00 to 5:30 PM

Arlington Town Hall, 3828 Route 7A, Arlington, VT 05250 with Remote Option

Town Representatives Present: Nick Zaic, Town of Arlington; Stu Hurd, Town of Bennington; Rob Gaiotti, Town of Dorset; Tom Shuey, Town of Pownal; Nancy Bushika, Town of Stamford; Dixie Zens, Town of Sunderland; Scott Murphy, Town of Manchester

BCRC and BCSWA Staff: Scott Grimm-Lyon, Paula Kamperman

1. **Call to Order/Approval of Minutes:** Dixie Zens called the meeting to order at 4:08 PM. A motion to approve the minutes of the 5/3/23 BCSWA meeting was made by Scott Murphy, seconded by Tom Shuey and passed unanimously.
2. **FY24 Budget:** Scott Grimm-Lyon presented a budget proposal for BCSWA fiscal year 2024. Of \$214,675.00. He explained that the budget is similar in total compared to last year's budget of 211,675.00. Category changes reflected the expected operations costs of the HW Facility, and a slight reduction in BCRC Management costs as fewer hours are anticipated with the completion of the HHW Facility special project.

Scott Murphy asked for clarification of the HHW costs. Grimm-Lyon referred to a footnote on the budget and said that he anticipates a shorter operating season in future budgets, as this year is making up for reduced HHW activity in FY23. The FY24 Budget anticipates 16 weeks of operation in Calendar Year 2023 (July 1-October 31), plus 6 weeks of operation in Calendar year 2024 (2 weeks in May plus 4 weeks in June). Grimm-Lyon explained that he expects the FY25 budget will only include 18 weeks of operation total, which is the state required minimum season for an HHW facility.

A motion to accept the budget as written was made by Scott Murphy, seconded by Nick Zaic and passed unanimously.

3. **BCRC FY24 Management Contract:** Grimm-Lyon reviewed the draft contract between Bennington County Regional Commission (BCRC) and explained how the contract related to the roles of Solid Waste Program Manager and Outreach Program Manager for



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BCSWA who are overseen by BCRC.

A motion to accept the contract as written was made by Tom Shuey, seconded by Rob Gaiotti and passed unanimously.

4. **Permanent Household Hazardous Waste Facility:** Grimm-Lyon gave an update on the HHW Facility including an updated timeline with an anticipated opening on 6/26 if permits are in place by that time. Grimm-Lyon reported that he submitted \$75,102.50 in receipts so far to ANR for Reimbursement and that all purchases eligible for 60% State Reimbursement need to be made by July 31st
5. **Outreach & Events Update:** Paula Kamperman reported that she co-hosted a webinar to assist Event Organizers in planning for successful waste management during events. She and Scott hosted a "Recycling Relay" for a 5th grade class at Molly Stark Elementary School to help students understand proper recycling and the importance of reuse. Paula sent an end-of-school-year e-newsletter to schools and hosted booths at Arlington, Manchester, and Dorset farmers markets. She also discussed upcoming area events and her efforts to reach their organizers to discuss waste sorting and offer technical assistance to prepare for their events. Paula also assisted Scott in preparing for the opening of the HHW collection facility in Bennington.
6. **Public Comments:**
 - a. No public comments.
7. **Next Meeting/Adjournment:** The next meeting will be Sept. 13th, 2023, at 4PM.

A motion to adjourn was made by Tom Shuey, seconded by Scott Murphy and passed unanimously. The meeting was adjourned at 4:45 PM.



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Draft Meeting Minutes

Wednesday Sept. 13, 2023; 4:00 to 5:30 PM

Arlington Town Hall, 3828 Route 7A, Arlington, VT 05250 with Remote Option

Town Representatives Present: Nick Zaic, Town of Arlington; Stu Hurd, Town of Bennington; Tom Shuey, Town of Pownal; Dixie Zens, Town of Sunderland;

BCSWA Staff: Scott Grimm-Lyon, Paula Kamperman

1. **Call to Order/Approval of Minutes:** Dixie Zens called the meeting to order at 4:00 PM. Approval of the minutes of the 6/14/23 BCSWA meeting was tabled due to lack of quorum.
2. **FY23 Q4 Report:** Scott Grimm-Lyon reported that the cost of operations for BCSWA for the Fiscal Year of 2023 was \$194,944.47, which is \$14,300 under the 209250 Budget passed for the operating period and went over the incomes and expenses in the summary of quarterly billing in the meeting packet.
3. **Permanent Household Hazardous Waste Facility:** Grimm-Lyon gave an update on the HHW Facility including a report on facility operations with the Facility opening to the public on July 31, and it has served 93 appointments to date. Grimm-Lyon also went over information about facility usage by Town included in the meeting packet. Facility Promotions were limited to social media and radio this season, but will include newspapers in the spring. The final budget for the facility was \$106,739.74, with an expected \$64,043 to be paid by the State. Reimbursement paperwork was submitted in late July. Grimm-Lyon noted that some additional spending, estimated as under \$2,000 was made in August related to facility development. Grimm-Lyon asked if funds for these expenses should come from the surplus in the facility project budget. Nick Zaic advised that the additional expenses should be paid for out of the BCSWA annual budget.
4. **Additional Waste Collection Opportunities:** Grimm-Lyon and Paula Kamperman discussed two opportunities to collect additional Waste Streams that are being pursued for the region. Discover Books, a collection program for books that recycles and resells



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books that are dropped off at dedicated collection bins. Discover Books is a for profit company funded through the resale of collected books and book bins are provided and maintained with no cost to locations that host the bins. Kamperman has reached out to local transfer stations and libraries to gauge interest in hosting a bin.

Kampermann has been performing outreach to local business who may wish to host a plastic film bailer provided by NexTrex, a company that recycles plastic film into decking material. NexTrex provides financing for the machine and buys plastic from the bailer so local businesses can get the unit cost free and eventually expect to make some money from the machine. Kampermann discussed the prevalence of plastic film for retail establishments and how the program would work.

5. **Outreach & Events Update:** Kamperman reported that she filmed an Episode of Trash Talk with Cat-TV and GNAT about the new HHW Facility and has been distributing information about the facility along with her scheduled visits to local events and farmers markets. She has planned two events with the Bennington Free Library, a Recycling 101 in December and Waste Management for Landlords in January. The library is also considering hosting a repair fair in February. Kamperman met with Bennington officials about waste infrastructure at Town Facilities and the Ben-Hi development. The Bennington Energy Committee is interesting in hosting a conference about waste and composting in the Fall.

Kampermann followed up with a question about developing a policy related to Tips & Enforcement. Kampermann was recently in a meeting with the new Business Outreach Unit Organizer at State of Vermont DEC who said the State will begin increased enforcement related to the Vermont Food scrap ban. Paula wanted clarity on when an issue that we receive a complaint about, or when she sees something in a business visit it is appropriate for her to alert DEC, and when it is not. Zaic said that as a policy issue, the board should not make a decision until we have quorum. Grimm-Lyon said he would ask additional Solid Waste Management Entities across the state to see if they have a policy we can consider as a starting point, and said he would develop a policy proposal for a future meeting.

6. **Public Comments:**



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- a. No public comments.
7. **Next Meeting/Adjournment:** The next meeting will be Dec. 13th, 2023, at 4PM.

A motion to adjourn was made by Nick Zaic, seconded by Stu Hurd and passed unanimously. The meeting was adjourned at 4:51 PM.

Table 1. BCSWA FY24 Expenses and Income

<u>Expenses</u>	BCRC Chart of Accounts	FY24 Q1	Percent of Budget used this Quarter	FY24 Budget
BCRC Management				
Salary & Benefits	4999, 5099	\$ 19,513.08	\$	53,460.00
Indirect Costs	6720	\$ 12,014.20	\$	36,035.50
Total BCRC		\$ 31,527.28	35%	\$ 89,495.50
Outreach Program				
Outreach Program Manager	53028	\$ 13,550.00	\$	54,000.00
Outreach Events & Expenses	53028a	\$ 2,619.87	\$	5,000.00
Total Outreach		\$ 16,169.87	27%	\$ 59,000.00
HHW Program*				
Facility Operations	5301, 52011	\$ 6,884.98	\$	31,846.50
HHW Disposal	5301-TBD	\$ -	\$	56,050.47
Total HHW		\$ 6,884.98	8%	\$ 87,896.97
Compost Program				
Compost Equipment	5700	\$ -	\$	7,000.00
Total Compost		\$ -	0%	\$ 7,000.00
Operating Expenses				
Advertising	5306	\$ 2,560.00	\$	12,000.00
Dues & Memberships	5206	\$ 2,559.00	\$	5,000.00
Insurance	53071		\$	3,000.00
Software & Computer	52095	\$ 82.49	\$	500.00
Suplies & Equipment	52029	\$ 39.22	\$	1,000.00
Travel	5207	\$ 178.68	\$	500.00
Website	53009	\$ 62.66	\$	2,500.00
Total Operating		\$ 5,482.05	22%	\$ 24,500.00
Total Expenses		\$ 60,064.18	22%	\$ 267,892.47
<u>Income</u>				
ANR SWIP Grant (HHW)	4201		\$	32,499.47
Compost bin sales	4112		\$	9,000.00
Donations	x			
HHW Facility Fee	53002	\$ 379.00	\$	4,000.00
VAAFM Pesticides Grant (HHW)	4201		\$	7,718.00
Total Income		\$ 379.00	1%	\$ 53,217.47
Expenses-Income		\$ 59,685.18	28%	\$ 214,675.00

FY24 Q1 HHW Facility Expenses**Vendor****Cost*****Utilities***

Utility Set Up Fee	Green Mountain Power	\$	795.44
Electric	Green Mountain Power	\$	79.41
Total Utilities:			874.85

Contractors

Ramp Repair	Simple Solutions	\$	213.88
Welding	Morse Repair	\$	426.50
Field Chemists	Heritage Environmental Svc.	\$	3,088.60
Website	Freshysites	\$	555.00
Total Contractors		\$	4,283.98

Equipment

Folding Chairs, Hydr Oil	The Home Depot	\$	55.92
Fork Lift Forks	Grainger	\$	283.67
Signs	GVH Studio, Inc.	\$	246.00
55 Gal. Drums	Heritage Environmental Svc.	\$	610.56
Equipment Total:		\$	1,196.15

Fees

Truck Fees	Heritage Environmental Svc.	\$	530.00
Fee Total:		\$	530.00

FY24 Q1 HHW Facility Expenses**\$ 6,884.98**

Town	% of Population	Amount Collected for Facility	Final Share (Before Reimbursement)	Final Amount Paid Toward Facility	Amount Due From State Reimbursement	Amount Due from Surplus Collected	BCSWA Check or Reimbursement Credit Due
Arlington	7%	8,483.38	\$7,545.95	\$ 3,018.38	\$4,527.57	142.18	4,669.75
Bennington	44%	52,940.87	\$47,090.79	\$ 18,836.32	\$28,254.47	887.30	29,141.78
Dorset	6%	7,364.70	\$6,550.88	\$ 2,620.35	\$3,930.53	123.43	4,053.96
Glastenbury	0%	31.07	\$27.64	\$ 11.06	\$16.58	0.52	17.11
Manchester	13%	15,482.09	\$13,771.28	\$ 5,508.51	\$8,262.77	259.48	8,522.25
Rupert	2%	2,410.01	\$2,143.70	\$ 857.48	\$1,286.22	40.39	1,326.61
Sandgate	1%	1,336.21	\$1,188.56	\$ 475.42	\$713.13	22.40	735.53
Searsburg	0%	435.05	\$386.97	\$ 154.79	\$232.18	7.29	239.47
Shaftsbury	10%	12,422.96	\$11,050.20	\$ 4,420.08	\$6,630.12	208.21	6,838.33
Stamford	2%	2,972.81	\$2,644.31	\$ 1,057.72	\$1,586.58	49.83	1,636.41
Sunderland	3%	3,646.09	\$3,243.19	\$ 1,297.28	\$1,945.92	61.11	2,007.03
Woodford	1%	1,225.72	\$1,090.28	\$ 436.11	\$654.17	20.54	674.71
Total		108,750.97	96,733.75	\$ 38,693.50	\$ 58,040.25	\$ 1,822.69	\$ 59,862.95

BCSWA FY24 Budget Share By Town

Town	2020 Population	% of Population	Budget Share	Quarterly Budget	Annual Budget
Arlington	2,457	7%	0.0707	\$ 3,794.10	\$ 15,176.42
Bennington	15,333	44%	0.4412	\$ 23,677.25	\$ 94,709.01
Dorset	2,133	6%	0.0614	\$ 3,293.78	\$ 13,175.13
Glastenbury	9	0%	0.0003	\$ 13.90	\$ 55.59
Manchester	4,484	13%	0.1290	\$ 6,924.20	\$ 27,696.81
Pownal	3,258	9%	0.0937	\$ 5,031.01	\$ 20,124.04
Rupert	698	2%	0.0201	\$ 1,077.85	\$ 4,311.41
Sandgate	387	1%	0.0111	\$ 597.61	\$ 2,390.43
Searsburg	126	0%	0.0036	\$ 194.57	\$ 778.28
Shaftsbury	3,598	10%	0.1035	\$ 5,556.04	\$ 22,224.16
Stamford	861	2%	0.0248	\$ 1,329.56	\$ 5,318.23
Sunderland	1,056	3%	0.0304	\$ 1,630.68	\$ 6,522.71
Woodford	355	1%	0.0102	\$ 548.19	\$ 2,192.77
Total	34,755		1.000	\$ 53,668.75	\$ 214,675.00

Discover Books Collection Sites & Installations

Pownal Transfer Station

Maple Grove Road
Pownal, Vermont
Contact: Town or Pownal

Bennington Transfer Station

914 Houghton Lane
Bennington, Vermont
Contact: Casella Waste Management

Sunderland Transfer Station

4561 Sunderland Hill Rd.
Arlington, Vermont
Contact: Casella Waste Management

Northshire Transfer Station

310 Tennis Way
Dorset, Vermont
Contact: Casella Waste Management

Keeping Books in Motion

Our Process:



- Fully insured - insurance certificates available
- Each box is waterproof and tamperproof
- The size of the bin is 44" X 44" X 72"
- 888 toll free number and website for people to contact us
- All books are either reused or recycled, never landfilled – as of September 2023 3.4Mil Lbs.

